BILL NO. S-89-05-14

SPECIAL ORDINANCE NO. S-81-89

AN ORDINANCE approving the awarding of Reference #1379 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and **ROY-AL JANITOR SERVICE/KUMMER, INC.** for the Park Department.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That Reference #1379 between the City of Fort Wayne, by and through its Department of Purchasing and **ROY-AL JANITOR SERVICE/KUMMER, INC.** for the Park Department, respectfully for:

> **the cleaning of park grounds/facilities and park offices for the Park Department;**

involving a total cost of Nineteen Thousand Nine Hundred Forty-Three and no/100 Dollars, ($19,943.00), all as more particularly set forth in said Reference #1379 which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Councilmember

APPROVED AS TO FORM
AND LEGALITY

J. Timothy McCaulay, City Attorney

Reference # 1379

Department PARK

Date 5-16-89

PURCHASING INFORMATION

Advertised Bid xxx Opening Date 4-27-89
Dates Advertised 4-8-89 & 4-15-89

Written Quote no Due Date n/a

Verbal Quote no

Number of Vendors Notified 13

Number of Vendors Requesting Bid Information 13

Number of Vendors Responding 3

Number of Vendors Disqualified 0

Number of Vendors not Responding 10

Date Sent to Department for Recommendation 4-27-89

Date Recommendation is Received in Purchasing 5-16-89

Information Sent to Law Department 5-16-89

Introduction Date 5-23-89

Discussion Date 6-6-89

Passage Date 6-13-89

Ordinance #

Amount Approved and/or Spent Last Year, if Applicable

REFERENCE NO. 1379
PARK DEPARTMENT
CLEAN PARK OFFICES/GROUNDS

DESCRIPTION	ANTHONY WAYNE	SAUL'S	ROYAL
PARK GROUNDS/FACILITIES	N/B	$21,470.00	$15,000.00
PARK OFFICES	$14,279.00	$13,445.00	$7,800.00
TOTAL:	$14,279.00	$34,915.00	$22,800.00

INVITATION TO BID
DEPARTMENT OF PURCHASING
CITY OF FORT WAYNE, ALLEN COUNTY, INDIANA
ONE MAIN STREET - ROOM 350
219-427-1101

BID OPENING DATE: 4-27-89 @ 11:00 AM BID REFERENCE # 1379

BIDS SHOULD BE DELIVERED TO DEPARTMENT OF PURCHASING, ROOM 350, CITY-COUNTY BUILDING UP TO 11:00 A. M., ON OR BEFORE OPENING DATE.

SEALED BIDS WILL BE OPENED PUBLICLY AT 11:01 A.M. IN THE BOARD OF WORKS AND SAFETY CONFERENCE ROOM ON THE THIRD FLOOR OF THE CITY-COUNTY BUILDING. "NO LATE BIDS WILL BE ACCEPTED AFTER 11:00 A.M. FOR ANY REASON WHATSOEVER."

THIS INVITATION FOR BID IS FOR Supplies & labor required to clean the Pk Dept offices located at 705 E State & 1900 N Clinton / AND supplies and labor requird for cleaning the park grounds at a number of locations in the City of Ft Wayne

AND REQUESTED BY Park Department.

PLEASE RETURN THIS FORM AND/OR ANY OF THE OTHER FORMS AS REQUESTED ON THE THE SHEET OF CONTENTS WITH YOUR SEALED BID.

THIS BID REQUIRES A XXXX 5% BID BOND, CERTIFIED CHECK, OR CASHIER'S CHECK OF ALL BIDDERS.

THIS BID REQUIRES A NA 100% PERFORMANCE BOND OF SUCCESSFUL BIDDER(S).

PROMPT PAYMENT DISCOUNTS WILL BE ALLOWED AS FOLLOWS: NA %
IF PAID WITHIN NA DAYS.

THE CITY OF FORT WAYNE IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS 356-001-255-0013. PRICES SHOULD NOT INCLUDE THESE TAXES.

THE EXECUTION HEREOF BY THE BIDDER IS ACCEPTANCE OF ALL TERMS AND CONDITIONS HEREIN AND IN THAT REGARD THE BIDDER AGREES TO BE BOUND BY SAME AND BE BOUND TO THE AMOUNT OF HIS/HER BID FOR A PERIOD OF NINETY (90) DAYS.

FIRM NAME Roy-al Janitor Service, Kummer Inc.
STREET ADDRESS 5910 Abbott Street
CITY Ft Wayne IN. 46816
BY Robert Kummer PHONE 447-2250
REPRESENTATIVE SIGNATURE

SCHEDULE

The contractor agrees to furnish at his/her/its own cost all labor, insurance, materials, equipment, and power for the complete performance of the projects.

All work will be performed in accordance with: the IFB, this contract and the applicable plans, specifications, and drawings for a TOTAL PRICE of $ 22,800.00. (If unit prices are applicable, the contractor agrees to perform for those unit prices as set forth in the Schedule of Unit Prices attached hereto).

The services shall be commenced by MAY 1 / MAY 6 (date of award of contract unless otherwise specified) and completed by PARK GROUNDS SEPT 29, 1989. offices April 31, 89

/__ / LIQUIDATED DAMAGES PROVISION. This clause shall be applicable to this contract only if the box contains a check-mark or "X".

It is hereby agreed by and between the City of Fort Wayne and contractor that time is of essence of this agreement and the contractor agrees that it will complete the project as herein defined on or before NA. The parties agree that it is a business and government necessity that the project be completed by this date. The parties agree that in the event the project is not completed by this date that it will be difficult or impossible to make an accurate determination of the damages that would be incurred by the City of Fort Wayne, and therefore provide for liquidated damages in the sum of $ NA per day as a reasonable estimate as to the damages which would be incurred by the City of Fort Wayne. The parties further agree that causes beyond the control of the contractor may delay the completion date. Therefore, the parties agree that delays in the completion date beyond the control of the contractor shall not result in the liquidated damages.

Delays beyond the control of the contractor can include but are not necessarily limited to, the following: Acts of God, strikes, lockouts or industrial disturbances, acts of public enemies, restraining orders of any kind by the government of the United States of America or the State of Indiana or any of their departments, agencies, or officials, or any civil or military authority, insurrections, riots, landslides, earthquakes, fires, incapacitating storms, floods, and explosions.

Specifications for cleaning park grounds and facilities. Contractor will furnish all labor and material unless otherwise stated below:

1) Scope of Service: See attached list of parks to be contracted for cleaning maintenance. Park Shelters and Restrooms are divided into specific maintenance classifications for janitorial service. Park grounds are not divided into maintenance classifications. Services will be provided Monday through Friday.

2) Scope of Work:

A) Park Grounds -

Daily:
- Pick up all litter, paper, glass and any other debris.
- Remove fallen limbs. Large limbs are to be turned in on work orders.
- Remove all broken glass and other debris from all hard surface courts, parking lots, picnic areas, and playground areas.
- Place needed repairs on work orders.

Weekly:
- Inspect all play equipment for repair.
- Place needed repairs on work orders.

B) Park Restrooms -

Daily:
- Class B
- Restroom will be checked and cleaned daily.
- Clean and disinfect all stools, urinals, sinks, and fixtures.
- Remove any foreign objects from sinks, stools and urinals.
- Spot clean walls, paritions and doors.
- Pick up all debris and paper off floor.
- Wash floor with garden hose and mop where needed.
- Refill towels and toilet tissue.
- Pick up all paper, broken glass and other debris around the outside area of restroom.
- Remove any graffitti on building; inside and out.
- Replace burned out light bulbs.
- Spray for insect control as needed.
- Empty waste cans.
- Place needed repairs on work orders.

Daily:
- Class C
- Restroom cleaning will vary on alternate days.

(1) - Monday-Wednesday and Friday, check restrooms and complete the following:
- Same as Daily - Class B.

(2) - Tuesday, Thursday, check restroom and complete the following:
- Spot clean sink, stool, urinal and partition as needed.
- Pick up all debris and paper off floors.
- Spot clean floor if needed.
- Refill hand towels and toilet tissue.
- Empty trash cans.
- Remove any graffitti.
- Pick up all paper, broken glass and other debris around restroom.
- Place needed repairs on work orders.

Weekly: - Class B & C
- Wipe clean all window sills and ledges.
- Wash and sterlize floors.
- Use insecticide for pest control, as needed.

Annually: - Class B & C
- Completely wash down walls - prior to openning.
- Clean light fixtures.
- Sandblast any graffitti off all unpainted brick and cement surfaces, at the end of the season.

C) Park Shelters - Class D

(1) - Before Opening -
- Sweep and hose off patio floor and side walk.
- Clean out fire place
- Remove graffitti
- Remove debris thrown on roof.
- Replace burned out light bulbs.
- Place needed repairs on work order.

(2) - After Opening -

Daily:
- Sweep patio floor and sidewalk.
- Spot mop floor where needed.
- Remove broken glass and other litter from shelter and surrounding grounds.
- Remove Graffitti.
- Place needed repairs on work orders.

Weekly:
- Hose off patio floor and sidewalk.
- Replace burned out light bulbs.

Monthly:
- Clean out fire place - as needed.
- Remove debris thrown on roof, as needed.

(3) - End of Season -
- Sandblast any graffitti off all unpainted brick and cement surfaces.

3) Insurance: Submit copy of Certificate of Insurance for Public Liability, personal injury and property damage, also Worker's Compensation.

4) Cleaning Supplies:
Contractor will supply a list of all materials and equipment to be used. Park Department may approve, disapprove and recommend any products prior to the start of service.

5) Contractor's Responsibility:
- Submit any work orders on items for repair to the Park Department on a daily basis.
- Any problem found by the Park Department regarding the contractor's quality of work will be corrected within 24 hours of notification by the contractor, or upon any agreed set time by both parties.

6

- Contractor and their employees are to operate out of company owned vehicles which have clear identification of its name on both sides of the vehicle.
- Contractor is to supply all necessary equipment to perform the service.
- Contractor will be held responsible for satisfactory work in accord with the intent of the specifications.
- Contractor shall be held for any breakage, damage or loss incurred through the carelessness of any of its employees.
- Contractor must name a company representative to work directly with the Park Department representative.
- Contractor will be required to attend, with the Park Department, on any inspections involving the contractor's quality of work; at the Park Departments request.
- Contractor shall submit approved copies of a work check list that is to be used by their employees in performing work as specified.
- Contractor shall submit copies of their completed work inspection forms and also submit and maintain an accurate schedule of inspection time.
- Contractor shall submit and maintain an accurate schedule of when its employees will be performing the services. Park Department will approve schedule.

(6) Park Department's Responsibility:

- Provide all paper products, hand soap, light bulbs, work order forms, necessary keys and utilities.
- Review all work performed by the contractor at least once a week. Any problems found will be reported to the contractor within 24 hours through their named representative.

(7) Specifications Changes:

- Park Department reserves the right to change specifications at any time. At that time, the Park Department and the Contractor may negotiate any price adjustments.

(8) Contract Period:

- Contract is effective from May 6, 1989 to September 29, 1989 A thirty-day written notice to terminate this agreement may be submitted by the Contractor or Park Department for any reason. This thirty-day termination notice will be given by one party to the other.

(9) Payment: Contractor will submit an invoice by the fifth day of the month for the previous month's service. Payment will be within thirty-days of receipt of invoice.

(10) Cost of Service: - TOTAL: $15,000.00

(11) Alternate: - Contractor may submit alternate proposal for the owner to consider if they deem it may be to owner's advantage to consider.

Specifications for Cleaning of Parks and Recreation Offices located at 705 East State and 1900 North Clinton, Fort Wayne. Contractor will furnish all labor and material unless otherwise stated below.

1) SCOPE OF SERVICE: Offices will be cleaned daily, Monday through Friday, 1900 N. Clinton - after 3:30 p.m. - 705 E. State - after 5:00 p.m.

2) SCOPE OF WORK:

A. Office, Halls & Stairways - CLASS A

Daily:
- Vacuum all carpets.
- Sweep all tile floors and spot mop any stained or muddy areas.
- Spot clean carpet stains.
- Spot clean smudges and hand prints on all glass doors.
- Wipe clean counter tops.
- Empty all trash containers.
- Replace any burned out light bulbs.
- Place needed repairs on work orders.

Weekly:
- Remove articles from window ledges, wipe clean the ledge and replace articles.
- Dust bookshelves.
- Dust file cabinets.
- Polish wood furniture.
- Remove cobwebs.

Monthly:
- Dust window blinds.
- Spot clean inside windows.
- Spray and Buff all tile floors.
- Shampoo carpet - halls,doorways,reception areas, and other traffic patterns.

Semi-Annual:
- Clean window inside and outside.
- Wipe clean office furniture.
- Vacuum upholstered furniture.
- Clean light fixtures.
- Clean air vents and registers.
- Spot clean walls.

Annual:
- Strip and wax tile floors.
- Shampoo the rest of carpet areas not done monthly.
- Clean walls.

B. Restrooms - Class A

Daily:
- Clean and disinfect all fixtures, stools, urinals, sink, counter tops and faucets.
- Pick up all debris and paper and sweep floor.
- Spot clean doors, walls, and partitions.
- Empty waste paper baskets.
- Clean and refill soap and paper dispensers.
- Clean any mirrors.
- Replace burned out light bulbs.
- Place needed repairs on work orders.

Weekly:
- Sweep and mop floors with disinfectant.
- Wipe clean window sills and ledges.

Monthly:
- Wash walls and partitions with disinfectant.
- Spray and Buff tile floors.
- Spot clean inside windows.

Semi-Annual:
- Clean light fixtures and vents.
- Clean windows inside and outside.

3) INSURANCE: Submit copy of Certificate of Insurance for Public Liability, personal injury and property damage, also Worker's Compensation.

4) CLEANING SUPPLIES: Contractor will supply a list of all materials and equipment to be used. Park Department may approve, disapprove and recommend any products prior to the start of service.

5) CONTRACTOR'S RESPONSIBILITY:

- Submit any work orders on items for repair to the Park Department on a daily basis.
- Any problems found by the Park Department regarding the Contractor's quality of work will be corrected within 24 hours of notification by the Contractor, or upon an agreed set time by both parties.
- Contractor and their employees are to operate out of company owned vehicles which have clear identification of its name on both sides of the vehicle.
- Contractor is to supply all necessary equipment to perform the service.
- Contractor will be held responsible for satisfactory work in accord with the intent of the specifications.
- Contractor shall be held for any breakage, damage or loss incurred through the carelessness of any of its employees.
- Contractor must name a company representative to work directly with the Park Department representative.
- Contractor will be required to attend, with the Park Department, any inspections involving the Contractor's quality of work; at the Park Department's request.
- Contractor will be responsible for unlocking and locking doors, turning off and on building alarm systems and turning on night lights as designated by the Park Department.
- Contractor shall submit - have approved copies of a work check list that is to be used by their employees in performing work as specified.
- Contractor shall submit copies of their completed work inspection forms and also submit and maintain an accurate schedule of inspection time.
- Contractor shall submit and maintain an accurate schedule of when its employees will be performing the services. Park Department will approve schedule.

6) PARK DEPARTMENT'S RESPONSIBILITY:

- Provide all paper products, hand soap, light bulbs, work order forms, necessary keys and utilities.

- Review all work performed by the Contractor at least once a week. Any problems found will be reported to the Contractor within 24 hours through their named representative.

7) SPECIFICATION CHANGES:

- Park Department reserves the right to change specifications at anytime. At that time, the Parks Department and the Contractor may negotiate any price adjustments.

8) CONTRACT PERIOD:

- Contract is effective for one year beginning May 1, 1989. A thirty day written notice to terminate this agreement may be submitted by the Contractor or Park Department for any reason. This thirty day termination notice will be given by one party to the other. The agreement will automatically renew itself unless the thirty day notice has been given prior to the terms of this agreement.

9) PAYMENT:

- Contractor will submit an invoice by the fifth day of the month for the previous month's service. Payment will be within thirty days of receipt of invoice.

10) COST OF SERVICE:

- TOTAL: $ 7,800.00

11) ALTERNATES:

- Contracor may submit alternate proposals for the owner to consider if they deem it may be to owner advantage to consider.

ATTACHMENT C

CERTIFICATION OF BIDDER/VENDOR

The undersigned, on behalf of Roy-Al Janitor Service Kummer INC., does hereby make the following representations to the City of Fort Wayne, Indiana.

WHEREAS, it is acknowledged that the Common Council of the City of Fort Wayne, Indiana, has passed an ordinance condemning the apartheid policies of the country of South Africa;

WHEREAS, Council's ordinance requires that all persons, firms or corporations submitting bids to the City, for goods and services, certify, as part of the bid, that such entity does not support the policies of apartheid in South Africa.

The undersigned states, on behalf of Roy-Al Janitor Service Kummer INC, that Roy-Al Janitor Service Kummer INC. does not support or endorse the policy of apartheid in South Africa.

IN WITNESS WHEREOF, this Certification has been signed this 12 day of April, 1989.

Robert Kummer
(Name of Bidder/Vendor)

Robert Kummer President
(Name and Title of Person Signing)

Prescribed by the State Board of Accounts

Form No. 95 (Revised 1987)

BID, OFFER OR PROPOSAL FOR SALE OR LEASE OF MATERIALS

(Defined at I.C. 36-1-2-9.5)
(Please type or print)

Date: 4-12-89

1. Governmental Unit: CITY of FT WAYNE
2. County: ALLEN
3. Bidder (Firm): ROY-AL JANITOR SERVICE, KUMMER INC.
   Address: 5910 Abbett Street
   City/State: FT WAYNE IN. 46816
4. Telephone Number: 447-2450
5. Agent of Bidder (If applicable): Robert Kummer

Pursuant to notices given, the undersigned offers bid(s) to CITY OF FT WAYNE (Governmental Unit) in accordance with the following attachment(s) which specify the class or item number or description, quantity, unit, unit price and total amount.

The contract will be awarded by classes or items, in accordance with specifications. Any changes or alterations in the items specified will render such bid void as to that class or item. Bidder promises that he has not offered nor received a less price than the price stated in his bid for the materials included in said bid. Bidder further agrees that he will not withdraw his bid from the office in which it is filed. A certified check or bond shall be filed with each bid if required, and liability for breach shall be enforceable upon the contract, the bond or certified check or both as the case may be.

Robert Kummer
Signature of Bidder or Agent

BID OFFER OR PROPOSAL

Attach separate sheet listing each item bid based on specifications published by governing body. Following is an example of the bid format:

Class or Item	Quantity	Unit	Description	Unit Price	Amount
see PS-3 & PS-7 of specifications which are includes.					

NON-COLLUSION AFFIDAVIT

STATE OF INDIANA)
Allen COUNTY) SS:

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

ROY-AL JANITOR SERVICE, KUMMER INC
Bidder (Firm)

Robert Kummer
Signature of Bidder or Agent

Subscribed and sworn to before me this 12th day of April, 1989.

My Commission Expires: March 30, 1991

County of Residence: Allen

Eugene A. Katt
Notary Public

EUGENE A. KATT
My commission expires March 30, 1991
Notary Public Printed Name

ACCEPTANCE

There now being sufficient unobligated appropriated funds available, the contracting authority of _____ (Governmental Unit) hereby accepts the terms of the attached bid for classes or items numbered _____ and promises to pay the undersigned bidder upon delivery the price quoted for the materials stipulated in said bid.

Date: _____

Contracting Authority Members:

_____ _____

_____ _____

_____ _____

Read the first time in full and on motion by Gia Quinta, seconded by Talarico, and duly adopted, read the second time by title and referred to the Committee on Public Relations (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Conference Room 128, City-County Building, Fort Wayne, Indiana, on _____, the _____, day of _____, 19____, at _____ o'clock ____.M.,E.S.T.

DATED: 5-23-89.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Henry, seconded by Talarico, and duly adopted, placed on its passage. PASSED ~~LOST~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	7			2
BRADBURY				✓
BURNS	✓			
GiaQUINTA				✓
HENRY	✓			
LONG	✓			
REDD	✓			
SCHMIDT	✓			
STIER	✓			
TALARICO	✓			

DATED: 6-13-89

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as ~~(ANNEXATION)~~ ~~(APPROPRIATION)~~ ~~(GENERAL)~~ (SPECIAL) ~~(ZONING MAP)~~ ORDINANCE ~~RESOLUTION~~ NO. S-81-89 on the 13th day of June, 19 89,

ATTEST
Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

SEAL
Charles B. Redd
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 14th day of June, 1989, at the hour of 10:00 o'clock A. .M.,E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 14th day of June, 19 89, at the hour of 5:15 o'clock P .M.,E.S.T.

PAUL HELMKE, MAYOR

DIGEST SHEET

TITLE OF ORDINANCE: SPECIAL

S-89-05-14

DEPARTMENT REQUESTING ORDINANCE: PURCHASING

SYNOPSIS OF ORDINANCE: AN ORDINANCE APPROVING THE AWARD OF REFERENCE NO. 1379 WITH RESPECT TO THE CLEANING OF PARK GROUNDS/-FACILITIES AND PARK OFFICES FOR THE PARK DEPARTMENT. THE COST REFLECTS THE LOWEST AND MOST RESPONSIBLE VENDOR AND SHOULD BE AWARDED TO ROYAL JANITOR SERVICE IN THE AMOUNT OF $19,943.00.

EFFECT OF PASSAGE: THE PARK GROUNDS/FACILITIES AND PARK OFFICES WOULD BE KEPT CLEAN AND LITTER FREE FOR USE BY THE ENTIRE COMMUNITY.

EFFECT OF NON-PASSAGE: WOULD HAVE TO HIRE ADDITIONAL EMPLOYEES TO PERFORM WORK AT A HIGHER COST. THE COMMUNITY WOULD NOT BE ABLE TO USE THE PARK GROUNDS/FACILITIES OR PARK OFFICES.

MONEY INVOLVED: ROYAL JANITOR SVC. 121-121-P280-4365

SOURCE OF FUNDING: PARK DEPARTMENT FUNDS.

ASSIGNED TO COMMITTEE:

BILL NO. S-89-05-14

REPORT OF THE COMMITTEE ON FINANCE

THOMAS C. HENRY, CHAIRMAN
MARK E. GiaQUINTA, VICE CHAIRMAN
BRADBURY, SCHMIDT, STIER

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (ORDINANCE) ~~(RESOLUTION)~~ approving the awarding of Reference #1379 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ROY-AL JANITOR SERVICE/KUMMER, INC. for the Park Department

HAVE HAD SAID (ORDINANCE) ~~(RESOLUTION)~~ UNDER CONSIDERATION AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID

(ORDINANCE) ~~(RESOLUTION)~~

DO PASS	DO NOT PASS	ABSTAIN	NO REC
Mark E. GiaQuinta			
Thomas C. Henry			
Janet G. Bradbury			

DATED: 6-13-89

Sandra E. Kennedy
City Clerk